



Thatcham Youth Management Committee

A G E N D A

**For a Meeting to be held on Thursday April 25th 2019 at
7.00pm at Moorside Community Centre, Thatcham**

- 1. Welcome, Introductions and Apologies for absence** To Welcome those present to the meeting and receive any apologies for absence.
 - 1.1 *Present – Dave Carter, Keith Jardine, Jason Collis, Sheila Ellison, Joel Gregory, Dave Seward, Dan Carter.*
 - 1.2 *Apologies – Olly Thorburn, Andrea Hollings*
- 2. Minutes of the last meeting** To receive and agree the Minutes of the last meeting.
 - 2.1 *Agreed as accurate record.*
- 3. Ongoing Activities updates from Head of Youth Activities** To receive an update from the Head of Youth Activities on all front line Thatcham Youth activities.
 - 3.1 *Attached at end of report.*
- 4. Funding Update** To Receive an update from the Head of Youth Activities on the current funding situation on Thatcham Youth activities.
 - 4.1 *All projects funded for 2019/20 financial year. Fundraising for 2020/21 to be started in a few months time.*

5. Accounts To Receive an update on the accounts

5.1 Attached in AGM Accounts Report.

6. Chairman's Report – To receive an update from the chairperson

6.1 *No further updates.*

7. Moorside Community Centre

7.1 To receive update on Moorside including bookings & income.

7.1.1 *Attached in AGM Moorside Update.*

7.2 To receive an update on Thatcham Town Council Takeover of building.

7.2.1 *Update from Jason that things have currently stalled over legal matters and the current election. No further update at this stage.*

8. Future Events For the committee to discuss any potential future events we can attend/ organise.

8.1 **Summer Holiday Events** To Receive and consider a report from the Head of Youth Activities regarding events for the summer school holidays.

8.1.1 *Committee agreed to deliver a Summer Family Fun Day, a "Fred in the shed" show and an animal handling session. Head of Youth Activities to take lead on organising and fundraising for the events. Any unfunded amounts will come from reserves.*

8.2 **Thatcham Youth Family Fun Day** – To receive and update on our attendance to this event from The Head of Youth Activities

8.2.1 *Thatcham Youth will not be attending the Thatcham Family Fun Day due to lack of volunteers to do so. Head of Youth Activities to update Thatcham Town Council.*

9 Thatcham Youth Ten Year Celebration To Receive a report from the Head of Youth Activities regarding the ten year celebration of Thatcham Youth.

9.1 To Consider a report regarding the event and come to a decision as to venue, budget for the celebration event.

9.1.1 *Agreed recommendations of report. Budget of roughly £1,200 to be worked too. Head of Youth Activities to decide on date, books venue, propose award criteria and choices for next meeting.*

9.2 To decide if the event organisation and control of the agreed budget should be delegated to The Head of Youth Activities or to be managed by the Trustees.

9.2.1 *Agreed.*

10 Volunteer Development Plan To Receive and consider a report from The Head of Youth Activities regarding a formalised Volunteer Development Plan to offer to current and potential volunteers.

10.1 *Agreed.*

11 Thatcham Youth – Youth Committee To Receive and consider a report from The Head of Youth Activities relating to the launch of a new Youth Committee.

11.1 *Agreed for Head of Youth Activities to explore setting up a youth committee and updating committee as necessary.*

12 Any other business

12.1 Financial Policy amendments

12.1.1 *Agreed*

12.2 Berkshire Youth Affiliation – To only affiliate as “Thatcham Youth”

12.2.1 *Agreed.*

13 Date of next meeting

13.1 *25th July 2019. 7pm at Moorside Community Centre.*

Part Two of meeting – Exclusion of any Thatcham Youth Employees, or non-committee members, with the exception of the Head of Youth Activities

14 Review of Thatcham Youth Business Plan & Future Planning

This part of the meeting was to discuss the future improvement of G-STAX Youth Club and recruitment. The following was agreed:

- We would recruit a Youth Club Assistant to the club, in place of the now vacant Deputy Youth Club Manager post.
- £500 would be set aside to do outreach work – speaking to young people directly on the streets about the youth activities we offer and engaging them in these settings.
- Offering the first two weeks free to new members of the youth club.
- Expanding the age to be 11-14 year olds.

There were also discussion held about employing a new post – “Partnerships Officer”. The following was agreed:

- We would employ to the post for a trial of one year, to be reviewed at six months.
- The main aims and job description will be put together by the Head of Youth Activities and signed off by trustees.

Thatcham Youth – Head of Youth Activities Report

Vision Youth Club

Over the last few months, after some work on advertising, Vision Youth Club's attendance figures have started to rise to a more positive level, with an average of 49 per week January – March 2019 compared to 34 per session October – December 2018. The increase is promising and our retention of new members is positive with the majority attending weekly after their first session.

The club continues to offer a range of Arts & Crafts, Sports, Music, Baking & Cooking activities. With plans being published quarterly in advance and advertised through Facebook. The minor changes to club have worked well and the music corner has been a hit with the young people engaging more than we have previously seen. This is aided by having a dedicated volunteer on the music.

Staff and volunteer wise the staff are happy and 121's are being run quarterly to deal with any issues that may arise. Our volunteer numbers hold steady and we see young volunteers playing a major role in our offering. It was sad to note that Lorian has left us a volunteer to focus on her education but has offered to help if we need it and will be keeping in touch with us.

There have been no major injuries or accidents that are RIDOR reportable in the last few months and no major issues around behaviour.

G-STAX Youth Club

The G-STAX Youth Club continues to offer a range of youth provision for ages 11-13. Our average for January to March was 15 per session, a very minor drop of 16 from our annual average. Work is being looked into to increase the attendance and this is to be discussed later on under part 2 of the meeting.

The young people coming along to the club have played a major role in agreeing activities offered, with a preference shown towards sports and food activities. We still offer some arts & crafts and again follow the recommendations of the young people. The published plan and facebook events are working well.

Staffing at the club remains the same at the club. We have recently seen the resignation of our Deputy Youth Club Manager so recruitment for this post will be organised down the line and discussed later on in the meeting. We are still in a position of needing more volunteer help and we are working on this.

There have been no major accidents or incidents that need to be reported to the committee at this time.

Roller Disco

The Roller Disco has had brilliant attendance the last couple of months, with the March session being a complete sell out and the April session selling strongly (first session sell out and second session majority sold) the performance is good and we hope to sustain this overtime.

Pre-booking continues to work well and we now make available 100% of the ticket allocation online. This has been a learning experience for those attending as some have not fully read or understood our adverts and have been disappointed when we sell out and can't let them in, however we see these people booking and coming along now also. Our working relationship with our skate hire

company is strong and this is encouraging – with new ways of making the Roller Disco a great experience constantly being discussed.

There have been no major accidents or incidents that need to be reported to the committee at this time.

Easter Family Fun Day

The family fun day was another great event for us and was well received by those who attended. We had over the course of the day over 400 people attending, our strongest showing at a fun day so far. The day offered a range of arts & crafts, sports and bouncy castles.

A huge thank you to the team of volunteers for making the day possible!