**Thatcham Youth Management Committee Meeting**

**Thursday 3rd February 2022**

**Meeting Minutes / Actions**

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| **Item No** | **Description** | **Owner** |
| 1. | **Present:** Dave Carter (DC), Dan Carter (Dan), Keith Jardine (KJ) Jason Collins (JC) Craig Baker (CB) David Seward (DS).  **Apologises received from**, Sarah Emery, Rachel Robinson. | For information |
| 2. | **Minutes of last meeting** - to receive and agree the Minutes of the last meeting. Agreed by all. | For information |
| 3. | **Head of Youth Activities Update**  Dan gave an update on what has been happening at both clubs. Please see attached report at the end of the minutes. It was agreed to Condense to one agenda item in future. Report attached | For information |
| 4. | **Finance/Chairman’s Report**  Finance position remains good with an operating balance of £16700 (after reserve). Nothing additional to Report. | For Information |
| **5.** | **Moorside Community Centre**  Dave gave an update on the bookings.  Moorside running well, most hirers returned now, there is a gap on Wednesday evenings that we are seeking to fill to a hirer, advert has gone out. | For Information |
| **6.** | **Future Events**.  JC mentioned churches together group are hiring kennet for the Jubilee event Jason to get them to contact Dan so that we can arrange attending. Easter will be looking to arrange fun day animal handling session colouring competition and sports event. CB also raised if it would be good to get young people to record themselves talking about why they love Thatcham youth and we could run that as a competition and then compile a video, this is something we might consider for over the summer given how busy Easter is going to be. | Dan |

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| **7.** | **Business Plan**  committee generally raised the document was good and happy for it to be published and something that we can update as time goes on. DS Raised the adding in recruitment and volunteer plan would be beneficial to it. also mentioned to look at marketing and getting stories out on the benefit of our activities. CB Full so raised about adding something into the business plan to measure how will decide if we've been successful or not and whether we've hit or achieved our business plan come the end of it. | Dan and Craig |
| **8.** | **Staff Pay rises**  Committee agreed pay rise as recommended and we'll do a full review this year of salaries and pay. | Dan |

**9. Next Meeting**

The next meeting will be Thursday 28th of April 2021at Moorside Community Centre.

