**Thatcham Youth Management Committee Meeting**

**Thursday 28th July 2022**

**Meeting Minutes / Actions**

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| **Item No** | **Description** | **Owner** |
| 1. | **Present:** Dave Carter (DC), Dan Carter (Dan), Keith Jardine (KJ)Rachel Robinson (RR), Liz Fisher (LF).  **Apologises received from**, Sarah Emery, David Lister, Craig Baker, David Seward, Jason Collis (JC) | For information |
| 2. | **Minutes of last meeting** - to receive and agree the Minutes of the last meeting. Agreed by all. | For information |
| 3. | **Head of Youth Activities Update**  Dan gave an update on what has been happening at both clubs. Please see attached report at the end of the minutes. DC asked that going forward please could the report include the number of new members. Please see report attached at the end of the minutes. | For information |
| 4. | **Finance/Chairman’s Report**  Finance position remains good, please see attached report.  Dan asked if the wording on the finance report could be changed from “General Reserve” to “Restricted Reserve” DC to update report. Please see report attached at the end of the minutes. | DC |
| **5.** | **Moorside Community Centre**  Dave gave an update on the bookings.  Moorside running well, there is now a hirer in the hall on Wednesday 16:15 to 18:45 every other week. A lady called Lisa is now helping with the opening and closing of Moorside. She is already up and running with these. | For Information |
| **6.** | **Future Events**.  RMD are currently running a summer programme and using Moorside as their base. DC to send Dan the invoice for the room hire for payment.  It was agreed that there will be no holiday events organised or run during the October half term.  Residential trip for Young Leaders will be offered out to volunteers as a thank you. Dan gave an overview of the costings associated with this. The Committee all agreed to this, and Dan will start to do a funding application for this. | DC & Dan |

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| **7.** | **Senior Worker Proposal**  Dan talked the committee through the proposal and process moving forward. The committee agreed to the funding of this project. Dan to speak to the Youth Club Team to make them aware of the project. Dan to update job descriptions and the role will be advertised as soon as possible. | Dan |
| **8.** | **AOB**  GPDR for the Youth Club needs renewing. Dan will make the necessary arrangements. | Dan |

**9. Next Meeting**

The next meeting will be Thursday 20th October at 7pm at Moorside Community Centre.

 